

**Application for Division of Continuing Studies Bursary from the Tuition Assistance Bursary Fund**

Each term the Division of Continuing Studies awards tuition assistance bursaries totalling \$1,000 among students who can demonstrate both a commitment to lifelong learning and financial need. In assessing the applications, priority will be given to those students who submit completed applications to the Division of Continuing Studies by the following dates (check term for which application is made):

Fall Term: August 31     Spring Term: January 15    Date application submitted: \_\_\_\_\_

Please fill in this form and fax it to 250-721-8774, or send it to Division of Continuing Studies, PO Box 170 STN CSC, Victoria, BC V8W 2Y2

*Bursaries cannot be granted before these dates, since a selection committee must consider each application.*

Name		Phone Number	
Email			
Address			
Is this address: <input type="checkbox"/> Your parents' home <input type="checkbox"/> University residence <input type="checkbox"/> Rented <input type="checkbox"/> Self-owned			
UVic Student Number		Date of Birth	
Program area of study		Occupation	
Career goal		Marital status	
Expected date of completion		<i>Please list dependants in your custody:</i>	
Courses requested		Name	Age
		Name	Age

Assets		Liabilities	
Vehicle (specify model and year)	\$	Government student loan debt	\$
Bonds, GICs	\$	Credit card debt	\$
RRSPs	\$	Bank line of credit/student loan	\$
Home (current market value)	\$	Mortgage	\$
Other (specify)	\$	Other (specify)	\$
<b>Total</b>	<b>\$</b>	<b>Total</b>	<b>\$</b>

<b>Study period dates (this session):</b>	From _____ To _____	<b>Months of study:</b> _____
	Month/Year                      Month/Year	

*Please complete both sides of this form.*

BUDGET ESTIMATES FOR STUDY PERIOD			
Study Period Expenses		Study Period Resources	
Tuition	\$	Savings	\$
Books	\$	Awards (scholarships/bursaries)	\$
Supplies and other expenses	\$	Student loan (projected)	\$
<b>Education Expenses</b>	<b>\$</b>	<b>Education Resources</b>	<b>\$</b>

Monthly Expenses		Monthly Income	
Housing (rent or mortgage)	\$	Employment earnings	\$
Food	\$	Work-study earnings	\$
Utilities	\$	Social assistance	\$
Household (laundry, cleaning, etc)	\$	Workers' compensation	\$
Transportation	\$	Sponsorship	\$
Entertainment	\$	Orphan's benefits/CPP	\$
Medical/dental/optical	\$	Parent's contribution	\$
Child care	\$	Spouse's net income	\$
Miscellaneous	\$	Co-op earnings	\$
Other (specify)	\$	Other (specify)	\$
= Total Monthly Expenses	\$	= Total Monthly Income	\$
X number of months of study		X number of months of study	
Equals total living expenses	\$	Equals total income	\$
<b>Total Education Expenses</b>	<b>\$</b>	<b>Total Education Resources</b>	<b>\$</b>

### Financial Need

Total Education Expenses	less	Total Education Resources	equals	Financial Need
	—		=	\$

**Additional Information:** Applicants are encouraged to attach a letter describing the specific courses for which the bursary would be used, and why the courses are important.

### Declaration

*I hereby declare that all information given above is complete and true in every respect, that I have answered all questions applicable to me on this form, and that the bursary is essential to enable me to continue my education. I further declare that I am willing to submit all statements for independent verification and audit and that I will submit any documentation necessary to substantiate my claimed expenses. Furthermore, I agree that the University of Victoria has first claim to any monies awarded, and that if my circumstances change from those reported on this application, the bursary may be rescinded.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date