



## Computer Based Information Systems (CBIS) Certificate Program Application for Prior Learning Assessment (PLA)

### PERSONAL INFORMATION

Mr  Mrs  Ms  Dr

Name: \_\_\_\_\_  
First name Middle name/initial Last name

UVic Student Number: \_\_\_\_\_  
(if you have one)

Date of Birth: \_\_\_\_\_  Female  Male  
DD / MM / YYYY

Home Address: \_\_\_\_\_  
Street Address City Province/State Postal /Zip Code

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
(Area Code)

### I AM REQUESTING PLA FOR THE FOLLOWING CBIS COURSE:

Course name: \_\_\_\_\_

### METHOD OF PLA

Portfolio attached  Transfer Credit (official, original transcripts from institutions are attached)

### METHOD OF PAYMENT

**PLA Fee: \$195**  Cash (in person only)  Cheque/Money Order (made out to the University of Victoria)

**Credit Card — if you wish to pay by credit card please call 250-472-4747 or fax the completed form to 250-721-8774.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### SEND YOUR COMPLETED REQUEST TO:

**Mail** Computer Based Information Systems Certificate Program  
 Division of Continuing Studies  
 University of Victoria  
 PO Box 1700 STN CSC  
 Victoria, BC V8W 2Y2  
 Canada

**Fax** 250-721-8774

For more information, contact the program office:

**Phone** 250-472-5442

**Email** [uvscbis@uvic.ca](mailto:uvscbis@uvic.ca)

**Freedom of Information/Protection of Privacy:** The University of Victoria collects personal information on its form pursuant to the *University Act*, RSBC 1996, c.468 and section 26 of the *Freedom of Information and Protection of Privacy Act*. The information you provide is used for the purposes of admission, registration, and other decisions relating to your Continuing Studies program. For details on how the information is used, contact Continuing Studies or read UVic Policy 4400, Access to Student Records at: <http://registrar.uvic.ca/home/documents/access.html>

#### FOR OFFICE USE ONLY

Date received \_\_\_\_\_

Assessor review date \_\_\_\_\_

Credit granted in \_\_\_\_\_

Payment received  SRS updated  Letter sent