



CONTINUING STUDIES@UVIC

Building on your perspective...

Business Administration

OPTIONS FOR INTERNATIONAL STUDENTS

- ▶ Flexible programs to fit your schedule
- ▶ Gain applied skills for real-world business
- ▶ Option to qualify for post-graduate work permit
- ▶ Study with Canadians

The University of Victoria's certificate and diploma programs offer practical business knowledge and a high standard of curriculum.

Gain the skills and credentials employers are looking for!

continuingstudies.uvic.ca/business

Business education that fits.

Our Business Administration certificate and diploma programs focus on providing you with applied skills, helping you to develop the ability to analyze real-world business problems, strategize solutions and execute plans.

The Certificate in Business Administration (CBA) requires completion of eight courses, and the Diploma in Business Administration (DBA) requires completion of an additional six courses (for a total of 14), which can be taken in a variety of formats depending on your background and goals.

All four study options allow you the opportunity to study alongside Canadians in beautiful Victoria, BC.

English requirements

If your first language is not English, you will be asked to provide record of English fluency at a minimum level of IELTS 6.0 (or equivalent). If you complete a high level English program through the UVic English Language Centre (or other pathway partner), you are not required to submit a IELTS score.

Transferability

Successful completion of our CBA/DBA programs may qualify you to apply to a degree program at a partner institution. Please contact us for more details.

Choose from four study options:

Option	Program description	Duration	Start	Tuition (including app fee)	Admission requirements
1	CBA – Fast Track	12 weeks	January, May or September	\$6,500 CAD	2+ years post-secondary education OR a minimum of 5 years work experience
2	DBA (includes CBA – Fast Track)	12–16 months	January, May or September	\$10,500 CAD*	2+ years post-secondary education OR a minimum of 5 years work experience
3	DBA – Accelerated	9 months	August	\$10,250 CAD	Secondary school completion
4	DBA – Longer term	12–28 months	January, May or September	\$10,100 CAD*	Minimum of secondary school completion and 2 years professional experience

* Fees may vary depending on courses selected. Student services fees will apply.



Option 1: CBA – Fast Track

12 WEEK INTENSIVE

Gain valuable business knowledge, management skills, practical experience and a Certificate in Business Administration in just 12 weeks. A case-based, international learning environment provides the support and practice in which to apply your knowledge and experience, while the intensive format of the CBA – Fast Track program ensures that your career isn't interrupted for long. In addition, completion of the program may qualify you to apply for **UVic's Master of Global Business** program.

Courses

- Business Administration
- Business Writing and Presentation Skills
- Finance
- Financial Accounting
- International Business
- Marketing
- Operations Management
- Strategic Management

Who is it for?

- University students or graduates
- Mid-career professionals

Highlights

- Diverse, mature cohort
- Instructors with real-world experience
- Supportive learning environment with full-time Teaching Assistant
- Intensive, integrated courses

BONUS!

With study options 2, 3 and 4, you may qualify to apply for a post-graduate work permit in Canada.

CONTACT US TO FIND OUT WHICH OPTION IS RIGHT FOR YOU



Option 2: DBA (includes CBA – Fast Track)

12–16 MONTHS

Depending on courses selected per term

Students will complete their DBA in 12 to 16 months by taking the intensive CBA – Fast Track in their first term, followed by one or two terms of selected courses (total 14 courses). The first term will be in a cohort (see Option 1 details) of international and Canadian students studying the same set schedule of courses. These students are mature, educated and experienced, which makes the program very engaging.

Who is it for?

- University students or graduates
- Mid-career professionals

Highlights

Same as Option 1 Highlights, PLUS:

- Students can specialize after CBA by selecting courses of interest



Option 3: DBA – Accelerated (includes CBA)

9 MONTHS

A unique program schedule alternates intensive courses with breaks in study, where you may be eligible to work depending on permit requirements. *The student cohort is often recent secondary school graduates with limited professional experience.*

Courses

Same as Option 1 Courses, PLUS:

- Management Accounting
- Management Computing
- Organizational Behaviour
- Small Business Management
- Strategic Leadership
- Interpersonal Business Communications

Who is it for?

- Recent secondary school graduates
- Motivated young students

Highlights

- Build confidence with academic business courses
- Students often work part-time during their studies (if eligible)



Option 4: DBA – Longer term (includes CBA)

12–28 MONTHS

Depending on courses selected per term

Students register in a minimum of three courses per term in the September and January terms. Most courses are one evening per week, from 7 to 10 pm, for 13 weeks. Students may also take courses during the May to August term to complete the program more quickly.

Who is it for?

- Mature, experienced students
- Mid-career professionals who wish to study full-time at a measured pace

Highlights

- Flexible course selection
- Experienced, professional classmates
- Schedule supports students with other family or work commitments



Business and Management Programs
Division of Continuing Studies
University of Victoria
PO Box 1700 STN CSC
Victoria, BC V8W 2Y2 Canada

APPLY TODAY!

1-250-721-8073/8072
bmt@uvic.ca
continuingstudies.uvic.ca/business



Imagine yourself here

As a University of Victoria (UVic) student, you'll be studying at one of the best universities in Canada. UVic is consistently ranked as one of Canada's leading research universities and ranks in the Times Higher Education elite global list of the top 200 universities, which includes approximately one per cent of the world's best institutions. You will get to experience a Canadian university as an international student, with access to all the school facilities, such as the gym and library. As a member of our student community, you can relax in a pub, do homework at one of our busy cafes, or go to a movie at Cinecenta, our campus movie theatre.

UVic quick facts

- Ranked top 1% of universities worldwide
- Home to 21,000 students
- 15-minute bus ride to downtown Victoria
- Beautiful, park-like campus
- Campus includes cafeterias, restaurants, multiple cafes, a post office, pharmacy and movie theatre
- World-class gym completed in 2015

Victoria, on the southern tip of Vancouver Island, is easily accessible by air and sea from Vancouver, the United States and the rest of the world. In our beautiful city, home to about 350,000 people, you will discover a rich and well-preserved heritage, a thriving arts and entertainment centre, and—with Canada's most temperate climate—year-round outdoor recreation. Whilst living in Victoria, you will be able to take advantage of the best of island living: hiking, salmon fishing, whale watching, sailing, kayaking, skiing and year-round golf and tennis.