



TERM APPLIED FOR:

- Spring 2018: Jan. 8 to March 30, 2018
Intersession 2018: May 7 to July 27, 2018
Fall 2018: Sept. 10 to Nov. 30, 2018

Dates subject to change at the discretion of Business and Management Programs.

STUDENT INFORMATION

- Mr Miss Mrs Ms

Name First Initial Last

Address

City Province

Postal code Country

Phone Daytime Evening

Cell Phone Birthdate Year/Month/Day

Email

EDUCATION AND EXPERIENCE

In order to assess your application for admission to the Certificate in Business Administration at the University of Victoria, please provide the following information.

Date of high school graduation

Last educational institution attended

Location

Degree(s)

Professional qualifications

Business name

Address

City Province

Postal code Country

Phone Fax

Your position

- Please attach transcripts of your last two years of secondary or post-secondary education.

In a separate letter and curriculum vitae, tell us about:

- your recent work history (last five years)
the ways in which you expect the Certificate in Business Administration to be of benefit to you

TUITION FEES

Tuition for the full twelve-week program:

- Application fee \$300
Balance of fees due upon acceptance into program \$4,850

Method of payment: Please make application fee payable to University of Victoria.

- Company cheque Personal cheque Money order

To pay by credit card, please phone 1-250-721-8072/8073

To apply by mail, complete this form and send it to:

Business and Management Programs
Division of Continuing Studies, University of Victoria
PO Box 1700 STN CSC, Victoria, BC V8W 2Y2

Or fax to 1-250-721-8774



The Division of Continuing Studies reserves the right to cancel/reschedule courses or other offerings without notice, and to establish special regulations for admission to non-degree programs or courses.

Freedom of Information/Protection of Privacy: The University of Victoria collects personal information on its form pursuant to the University Act, RSBC 1996, c.468 and section 26 of the Freedom of Information and Protection of Privacy Act.