Information Sheet
Program 7
August 6 – 23, 2019

We are happy that you will be coming to the University of Victoria for Program 7 – The 3-Week August English Language and Culture Program. Please read the following information carefully.

Before You Come to the Program

Students registered in this program must tell us their current English language level. Please click the link below to let us know (ELC Student Self-Assessment Form).

ELC - What is your English Level?

Students require their NetLink ID’s to submit their English Level. If you have not yet created your NetLink ID, please visit CREATE NETLINK ID.

Friday Before Program Start Date

On the Friday before the start of the program, please check out this URL to find your classroom information for your writing and speaking test on August 6. You will find this information using your UVic V number, not your name.

URL: https://continuingstudies.uvic.ca/elc/current-students/classroom-locations

First Three Days at the University of Victoria

Monday, August 5

- 7:00pm - 9:00pm: Mix and Mingle (Location: Continuing Studies Building-Atrium)
  Students can meet staff and other program students at this informal gathering. You will receive information and direction to this lounge when you check in at the Housing Office.

Tuesday, August 6

- 8:30am: Writing Test
  Cultural Assistants will be at the entrance of your dormitory building and at the main bus stop in front of the University Bookstore from 7:45am-8:15am to direct you to your testing room.
- 9:15am: WELCome to #elcuvic Event (CST Atrium)
• **10:30am: Speaking Test and Campus Tour**
The campus tour includes getting your photo taken for your UVic student ID card. Please bring your passport.

• **12:30pm: Lunch Break, Program Orientation and Welcome Reception (Location: TBA)**

• **7:00pm: Residence Life Orientation (Location: Dormitory Lounges)**

• **8:00pm: check this website to find out your classroom location for tomorrow:**
  uvic.ca/elc

  Choose the LOGIN button, log in with your NetLink ID, and choose “My account” from the LOGIN menu on the bottom of the page. See the box called “Active courses” on the right side of this page to find your classroom information.

**Wednesday, August 7**

• **8:45am: First day of classes (for all new and returning students)**

**Daily Schedule**

• **Morning English Language Classes – Monday to Friday 8:45am – 12:45pm**
The focus is on oral communication (listening and speaking) but you will also develop your reading and writing skills. We will provide all learning materials (books, photocopies). Please bring your own pens and paper.

  ➢ Students are expected to attend at least 80% of the scheduled classes. Students who miss 20% or more classes (including late arrival and/or early departure) will not receive the Certificate of Participation awarded at the end of a program. Students will receive a Record of Grade. Students may be asked to leave a program if student attendance is poor and becomes disruptive for the teacher and other students.

• **Afternoons**
  Workshops and visits to local places of interest.

*Please see attached calendar on website. Please check this website closer to the program start date for up-to-date program information.*
Transportation

- Transportation from the Victoria International Airport to the University of Victoria Housing Office is available with the **YYJ Airport Shuttle**. The cost per person is approximately $29 one way or $55 return. You can purchase a ticket from the **YYJ Airport Shuttle** kiosk located inside the airport near the luggage pick-up area.


Accommodation

- Students who have registered for accommodation should check in at the **University of Victoria (UVic) Housing Office** on **August 5**, any time after 3:00pm. The staff there will give you a key to your assigned room as well as directions for your room and the cafeteria.

- The accommodation fee covers the cost of accommodation for the nights of **August 5 to August 23**. Students are expected to check out by **11:00am on August 24**.

- **Extra Dormitory Fee:**
  Please inform the ELC of any extra night dormitory accommodation required. We will make the arrangements. The extra night dorm fee is paid directly to the Housing Office upon arrival; this fee is not paid to the ELC.
  
  o The extra night fee is $38.00 (excluding taxes) per night for any extra nights requested. This fee does not include meals.
  o Note: This will only effect the extra nights that you are staying. Meals will be included for the nights indicated for your specific program(s).
  o Students who arrive early or stay late may be placed in a building other than the program building for the additional nights.

- Students **may not** stay in the dormitories after the end of the program.
- Only single rooms are available for this program.

- All bedding will be provided (sheets, pillow, and pillow case) but students are required to bring their own towels.

- Smoking is **not allowed** inside any building on campus, including your dormitory room.
Meals
All students living in the dormitories during the program dates will receive a meal plan on their UVic ONECard. This standard UVic meal plan is based on a daily limit that enables students to have two to three meals per day. It is important to keep within the daily limit; otherwise you will be asked to pay an additional amount towards your meal plan. Further explanation will be provided at the start of your program. Cooking is not allowed in the dormitories.

Laundry
All participants living in the dormitories must buy a Smart Card ($5 – cash only) and then load this card with a cash value to use the washers and dryers on campus. Cards can be loaded in increments of $10 to a maximum of $50 using cash, Debit, Visa, or MasterCard. The cards do not expire and unused balances are non-refundable. Lost cards cannot be replaced. The cost for each wash and dry cycle is $1.90 and extra washing or drying time can be added in $0.25 increments. Please note that these are the current prices and they are subject to change without notice.

Telephones
A limited number of courtesy phones are available in the dormitories and around campus. Students who need to stay in close touch with family and friends are encouraged to bring either a laptop/notebook computer or cell/mobile phone. Students may be able to buy a local SIM card to help keep calling costs down and all dormitory rooms are equipped with free high-speed internet. While living in the dormitory, students can be contacted through the Housing Office (250-721-8395) and the staff will take a message. Students can pick up messages daily at the Housing Office. In cases of emergency, please call Campus Security at 250-721-7599.

Internet
All rooms have free high-speed internet access. Students will need to provide their own computers. Students also have access to the many computer labs on campus.

Mailing Address
Students expecting mail can check with the Housing Office. Mail for students living in the dormitories in this program should be sent to the address below:

‘Student Name’
ELC Program 7
UVic Student Residences
PO Box 2100 STN CSC
Victoria BC
V8W 3A4
What to Bring

The days in the summer are usually warm and the nights are cool (between 15 – 29°C). You should bring:

- a sweater or light jacket
- a waterproof jacket
- comfortable walking shoes

Culture Night

Students will have an opportunity to showcase something from their culture to their classmates one evening during this program. Students may wish to bring small items from their country that represents their country such as a flag, traditional clothing, and photographs. Sample activities that students may demonstrate include a traditional dance, a national sport activity, singing a popular folk song, and/or telling and acting out a famous folk tale. Assistance and time for preparation will be provided in the program.

For more suggestions about what to bring, please check out page 6 at this link:


Fees

Program Fees:

- You have already paid the $150 application fee and the $350 deposit that is applied to your tuition. Both of these fees are non-refundable.

- The balance of the payment is due 5 weeks before the start of the program. There is an additional late payment charge of $100 if fees are not paid by the program start date.

- The balance of your tuition is non-refundable once the program has begun. If the Canadian Embassy rejects your application for a study permit, we will refund your $350 deposit and paid balance, minus courier charges. Copies of documentation from the Embassy will be required.

- Your program fee covers the cost of tuition, accommodation and food (dormitory students only), and most social/cultural activities. A variety of additional evening and weekend activities will also be available to all students living in residence. These activities are optional and will include such things as local hikes, movie nights, sports, and coffee socials. A program of these optional evening and weekend activities will be
available to dormitory students upon arrival. Some of these optional activities will require an additional cost and some examples of activities and their costs are as follows:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Butchart Gardens</td>
<td>$50 (includes transportation and admission)</td>
</tr>
<tr>
<td>Whale Watching</td>
<td>$70</td>
</tr>
<tr>
<td>Vancouver</td>
<td>$220 (1-Night trip; includes accommodation)</td>
</tr>
<tr>
<td>Vancouver</td>
<td>$300 (2-Night trip; includes accommodation)</td>
</tr>
<tr>
<td>Kayaking</td>
<td>$50</td>
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**Medical Insurance and the New Student Services Package**

Students in this course are enrolled in the New Student Services Package. This package includes:

- A specialized medical insurance health plan for international students provided by [guard.me@UVCS](mailto:guard.me@UVCS)
- A bus pass valid for the duration of your studies
- Access to UVic’s world-class athletic facility, “CARSA”
- Expanded access to UVic student clubs, organizations and events
- UVic alumni status after completion of this program

Please contact the [UVic English Language Centre](https://www.uvic.ca/englishlanguage) if you have any questions about guardme insurance.

**Guidelines for Students**

All students are required to:

- speak English at all times
- be on time for all classes, workshops, and activities
- respect the regulations of the University of Victoria

*Please note: Students may be asked to leave the program if they do not follow these guidelines.*

**Additional Information**
This program is available to EAL (English as an additional language) students from any country to apply. Sometimes a program may have more students from one country than from others because the program dates are more suitable to the students’ holiday schedule. If you would like more information regarding this, please email ELCProgramAssistant@uvic.ca.

You can find more detailed information about the City of Victoria, the University of Victoria, and general preparation suggestions for your trip in our “Pre-Arrival Handbook” available on-line at http://www.uvcs.uvic.ca/pdf/elc/pre-arrival-handbook.pdf

Please do not hesitate to contact us at elc@uvcs.uvic.ca if you have any questions.

Staff at the English Language Centre look forward to welcoming you to Victoria soon!