

We are looking forward to your arrival! The information below will help you to prepare for your studies at the ELC.

☐ **Fees**

Full fees are due five weeks before the start of each program. Please refer to your documents for payment due dates. Fees must be received in full before you will be able to start your classes. For information on paying fees and refunds, please visit: uvic.ca/elc/how-to-apply/payment

☐ **Immigration Documents**

It is your responsibility to obtain the correct documents from Immigration, Refugees and Citizenship Canada (IRCC) and to abide by their conditions. To confirm what documentation you'll need and to learn about the application process, visit: cic.gc.ca. Canada requires an [Electronic Travel Authorization \(eTA\)](#) for students from "visa-exempt" countries travelling to or transiting through Canada by air.

☐ **Program Information and Schedule**

Find your program and schedule details here: uvic.ca/elc/current-students

☐ **Pre-Arrival Handbook**

This guide will help you prepare to live in Victoria: uvic.ca/elc/pdf/PAH

☐ **Health Insurance**

Health insurance for the duration of your program is included in your mandatory "Student Services Fee."

Please check your email for a message from Guard.Me confirming your coverage and bring it with you to your English Language program: guard.me/uvcs

Students studying for more than 6 months MUST apply for British Columbia Medical Services Plan (BCMSP) upon arrival (3 month waiting period): gov.bc.ca/gov/content/health/health-drug-coverage/msp

☐ **Accommodation**

If you applied for homestay accommodation for your ELC program, you will receive details about your Canadian host family 2 weeks before your program start date.

For more information about homestay, please visit: uvic.ca/elc/homestay

☐ **Netlink ID**

You must set up your Netlink ID before arrival. Use your UVic V-Number from your Letter of Acceptance along with your Full Name and Birth Date at this link: uvic.ca/uvicid/index.php

This ID allows you to access your class information during the first week of your program.

☐ **Emergency Contact Information**

SIGN IN to "My Page" with your Netlink ID to add Emergency Contact information to your account: continuingstudies.uvic.ca/Account/ContactInfo#/editEmergencyContact

☐ **Register for Activities Online**

You can register for activities such as Vancouver trips, Butchart Gardens, kayaking, and whale watching online by following these steps:

- Visit bit.ly/2n1qwtg
- Click 'View & Register'
- Add to Shop Cart
- Login with your Netlink ID
- Pay using Visa, Mastercard or AMEX

☐ **Complete Your Self-Assessment**

Please complete your English Level Self-Assessment form for testing placement at the beginning of your program.

Use your Netlink ID to login here: continuingstudies.uvic.ca/srs/Account/Login?ReturnUrl=%2Fsr%2Fform%2F%3Fid%3D214

☐ **Submit a Photo for Your UVic ONECard**

Submit a photo online to have your ONECard ready for pick up when you arrive at UVic.

Go to: <https://www.uvic.ca/onecard/get-and-manage-card/index.php> and follow the instructions to upload your photo.

You will receive your ONECard when you arrive at UVic.

☐ **Connect With Us Online**

Facebook: [English Language Centre at UVic](#)
Instagram: [@elc_uvic](#) Twitter: [@ELC_UVic](#)

Questions?

Please contact our office at:
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