

Step 1: Visit our home page at **continuingstudies.uvic.ca** and sign in.



Step 2: Sign in to your account using the email address that is on file. If you don't have an account, please contact **bmt@uvic.ca**.

| My account | New to UVic? |
|---|---|
| Sign in with your UVic Netlink ID to access your account and online courses with Continuing Studies. | In order to register for courses or apply for programs online you'll first need to create an account. |
| SIGN IN WITH NETLINK ID | CREATE ACCOUNT |
| SIGN IN WITH EMAIL | ר |
| If you have registered in a Continuing Studies course (online, in-person or by phone), but do not yet have a UVic Netlink ID, you can sign in to your account here: | |
| Email | |
| Password | |
| Stay signed in SIGN IN | |
| Forgot your password? | |
| | |



Step 3: Once you have signed in, you will be brought to your "My account" page. To submit a new application or view existing applications, click on "Agent Applications" in the left sidebar.

| - | | |
|----------------------------|-------------------------|--|
| 🖽 Dashboard | Welcome Partner Name | |
| E Courses | | |
| Contact info | 🔗 Contact info 😧 | Active courses 2 |
| ☑ Messages (1) | Name Email | You do not have any active courses right |
| Transcripts and statements | Phone | NOW. |
| Tax forms | OPDATE CONTACT INFO | |
| ₽ Shop cart | ☑ New messages ② | |
| B Staff tools | Message title | |
| Agent Applications | a month ago | |
| | ① Waitlisted items 🚱 | |

Step 4: In the dropdown menu, select "Business & Management Programs" or "English Language Centre" to start a new application.

My account

My account

| 🖽 Dashboard | 🖹 Agent applications |
|----------------------------|--|
| E Courses | ✓ Select applications to manage |
| Contact info | Business & Management Programs |
| ☑ Messages (1) | English Language Centre |
| Transcripts and statements | Please select an option from the dropdown. |
| Tax forms | |
| ि Shop cart | |
| B Staff tools | |
| Agent applications | |

