UVic Homestay

TWO WEEK NOTICE FORM

The completion of a Two Week Notice Form is required in the event that either student or host intends to end the student-host relationship earlier than the contracted dates. Move out date into a new homestay placement is subject to availability within the Homestay Program.

Procedures for Two Week Notice:

1. Notice may only be given once a student has been living in the home for at least two weeks, so that the student completes one full month/payment period.

2. Student and host complete and sign this form at least two weeks before the day the student moves out of the host's home.

3. Host and/or student submit this form to the UVic Homestay office at least three days of completed and signed. The UVic Homestay office is located on the second floor, Continuing Studies Building.

4. Student is responsible for paying the host for at least two weeks from the day this form is completed and signed.

5. Host is required to provide full homestay services to the student until the agreement's move out date.

Student Name:

First Name

Last Name

Host Family Name:

First Name

Last Name

*Date Student will Move from the home: ___________________________ Month Day Year

*Date must be at least two weeks from the date on which the form is completed & signed

*Final move out date is subject to availability with the Homestay Program

Student Signature __________________________________________ Date Signed: ______________________

Student Email: _____________________________________________

Host Family Signature __________________________ Date Signed: ______________________

Form complete?

Students: please meet with a Homestay Coordinator to return this form

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