



University  
of Victoria  
Continuing  
Studies

Learning that shapes  
who you are.

# Application for Division of Continuing Studies Bursary from the Tuition Assistance Bursary Fund

Each term the Division of Continuing Studies awards tuition assistance bursaries totalling \$1,000 among students who can demonstrate both a commitment to lifelong learning and financial need. In assessing the applications, priority will be given to those students who submit completed applications to the Division of Continuing Studies by the following dates (check term for which application is made):

Fall Term: August 31     Spring Term: January 15    Date application submitted: \_\_\_\_\_

Please fill in this form and fax it to 250-721-8774, or send it to Division of Continuing Studies, PO Box 1700 STN CSC, Victoria, BC V8W 2Y2.

*Bursaries cannot be granted before these dates, since a selection committee must consider each application.*

|  |  |  |     |
|--|--|--|-----|
| Name   |  | Phone Number:                                  |     |
| Address  |  |  |     |
| Is this address: <input type="checkbox"/> Your parents' home <input type="checkbox"/> University residence <input type="checkbox"/> Rented <input type="checkbox"/> Self-owned |  |  |     |
| UVic Student Number  |  | Date of birth                                  |     |
| Program Area   |  | Occupation                                     |     |
| Career goal  |  | Marital status                                 |     |
| Expected date of completion  |  | <i>Please list dependants in your custody:</i> |     |
| Courses requested  |  | Name   | Age |
|  |  | Name   | Age |
| Are you receiving student loans? <input type="checkbox"/> Yes <input type="checkbox"/> No  |  | Name   | Age |

| Assets                           |           | Liabilities                      |           |
|----------------------------------|-----------|----------------------------------|-----------|
| Vehicle (specify model and year) | \$        | Government student loan debt     | \$        |
| Bonds, GICs                      |           | Credit card debt                 |           |
| RRSPs                            |           | Bank line of credit/student loan |           |
| Home (current market value)      |           | Mortgage                         |           |
| Other (specify)                  |           | Other (specify)                  |           |
| <b>Total</b>                     | <b>\$</b> | <b>Total</b>                     | <b>\$</b> |

|   |      |            |    |            |                         |
|---|------|------------|----|------------|-------------------------|
| <b>Study period dates (this session):</b> | From | Month/Year | To | Month/Year | <b>Months of study:</b> |
|---|------|------------|----|------------|-------------------------|

*Please complete both sides of this form.*

| BUDGET ESTIMATES FOR STUDY PERIOD |           |                                 |           |
|-----------------------------------|-----------|---------------------------------|-----------|
| Study Period Expenses             |           | Study Period Resources          |           |
| Tuition                           | \$        | Savings                         | \$        |
| Books                             |           | Awards (scholarships/bursaries) |           |
| Supplies and other expenses       |           | Student loan (projected)        |           |
| <b>Education Expenses</b>         | <b>\$</b> | <b>Educaton Resources</b>       | <b>\$</b> |

| Monthly Expenses                    |           | Monthly Income                   |           |
|-------------------------------------|-----------|----------------------------------|-----------|
| Housing (rent or mortgage)          | \$        | Part-time earnings               | \$        |
| Food                                |           | Work-study earnings              |           |
| Utilities                           |           | Social assistance                |           |
| Household (laundry, cleaning, etc.) |           | Workers' compensation            |           |
| Transportation                      |           | Sponsorship                      |           |
| Entertainment                       |           | Orphan's benefits/CPP            |           |
| Medical/dental/optical              |           | Parent's contribution            |           |
| Child care                          |           | Spouse's net income              |           |
| Miscellaneous                       |           | Co-op earnings                   |           |
| Other (specify)                     |           | Other (specify)                  |           |
| <b>= Total Monthly Expenses</b>     | <b>\$</b> | <b>= Total Monthly Income</b>    | <b>\$</b> |
| X number of months of study         |           | X number of months of study      |           |
| Equals total living expenses        |           | Equals total income              |           |
| <b>Total Education Expenses</b>     | <b>\$</b> | <b>Total Education Resources</b> | <b>\$</b> |

### Financial Need

| Total Education Expenses | less | Total Education Resources | equals | Financial Need |
|--------------------------|------|---------------------------|--------|----------------|
|                          | —    |                           | =      | \$             |

**Additional Information:** Applicants are encouraged to attach a letter describing the specific courses for which the bursary would be used, and why the courses are important.

### Declaration

*I hereby declare that all information given above is complete and true in every respect, that I have answered all questions applicable to me on this form, and that the bursary is essential to enable me to continue my education. I further declare that I am willing to submit all statements for independent verification and audit and that I will submit any documentation necessary to substantiate my claimed expenses. Furthermore, I agree that the University of Victoria has first claim to any monies awarded, and that if my circumstances change from those reported on this application, the bursary may be rescinded.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date