UVic Duo MFA set up
What is Duo MFA?

Duo MFA is the multi-factor authentication used at UVic to ensure student records and accounts stay secure.

All UVic students must enroll in Duo MFA to access their UVic accounts.
How do I enroll in Duo MFA?

The **first time you sign in** with your Netlink ID, you will be redirected to enroll in Duo MFA:

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**Online tools**

**Sign in redirection in progress...**

The sign in for [.student_id] is being redirected. Please follow the information below to continue:

Before you can finish signing in, you must sign up for [Duo multi-factor authentication (MFA)].

This page will be auto-redirected in 15 seconds to sign up for the MFA service.

If you have any questions please contact the Computer Help Desk at helpdesk@uvic.ca or 250-721-7687

[Proceed to MFA sign up.](#)
1. Get started
When you see the prompt to enrol in Duo Multi-Factor Authentication, click “Start enrolment” to begin.
2. Enroll in Duo MFA
Click the boxes to confirm:
- you are aware you could be locked out of your account if you do not have Duo installed
- you have read and agree to the UVic MFA terms of service

- click “Enable Duo” to continue.
3. Add your mobile device to Duo on the UVic site

NOTE: Once you start adding your device, complete all of the steps at one time or you will not be able to sign in.

- select "Duo Mobile App" and click "Continue".
4. Duo Welcome Screen
- Click “Next” to begin
5. MFA information
- Read the information and click “Next” to continue through these screens.
6. Select an option
- Click on “Duo Mobile” to continue
7. Enter your phone number
- Enter your phone number. If you do not have a North American phone number, you can change the country code with the drop down menu.
- Click “Continue”
8. Download Duo Mobile on your mobile device
- Download the app from the App Store or Google Play
- Click “Next”
9. Scan the QR code in the Duo App to link Duo to your UVic account.
- click “Get an activation link instead” to use a link instead of the QR code.
10. Duo Mobile added
- click “Continue”.
11. Setup Completed!
- Click “Log in with Duo” to approve your first Duo push notification.
Success!

Your Duo enrollment is complete.
- Use the links on this page to add extra devices or generate bypass codes (recommended).
- Bypass codes will help you gain access to your account if you do not have your phone or hardware token with you.

NOTE:
When you see a “Is this your device? pop-up, you can click “Yes, this is my device” and you won’t need to perform Duo MFA as frequently.