
REQUEST FOR PROPOSALS

Summer Arts Series: Call for Proposals from UVic Fine Arts Alumni, Sessional Instructors and Graduate Students

The Division of Continuing Studies, in partnership with the Faculty of Fine Arts and Alumni Relations at the University of Victoria, is looking forward to offering the third edition of the Summer Arts Series. Our theme for 2024 is **Art and the Urban Landscape**.

Art appears in the urban landscape in a variety of ways, transforming our experience of the world and the way we engage with one another. The Division of Continuing Studies invites proposals from UVic Fine Arts Alumni, sessional instructors, and graduate students for the delivery of workshops and lectures for the 2024 Summer Arts Series. These non-credit workshops are for working professionals in arts careers as well as interested members of the public looking to gain new knowledge, skills and explore the creative process.

Focused on the theme of art and the urban landscape, sessions can range from hands-on workshops to lectures, offered online or in person. Providing short, immersive learning opportunities, proposals can include half-day, full-day, or 2-day workshops utilizing resources on campus or in the community as required.

We are looking forward to receiving proposals in all five areas of fine arts: Art History and Visual Studies, Music, Theatre, Visual Arts and Writing. Some sample topics are:

- Using urban spaces as a stage
- Public art walking tours
- Urban soundscapes
- Art interventions
- Creative placemaking

In order to keep our fees reasonable for our community learners, we are able to offer a rate of \$100 for each instructional hour, or \$200 for a 1.5 hour lecture. Sessions will be scheduled in the first two weeks of July 2024.

Instructor requirements

Applicants should:

- Be fine arts alumni, sessional instructors or graduate students from the University of Victoria;
- Have excellent interpersonal, communication, and facilitation skills;
- Instructional experience with adult learners is considered an asset.

HOW TO APPLY

Please submit a completed course form (below), CV outlining education, professional and teaching experience, and the names and contact information of two references by **noon on February 15** to:

Amy Errington, Program Coordinator
Division of Continuing Studies
University of Victoria
artscoord@uvic.ca

For further information about the community arts programming at the Division of Continuing Studies, please visit <https://continuingstudies.uvic.ca/arts>

Please note, only successful candidates will be contacted.

Equity statement

The University of Victoria is an equity employer and encourages applications from women, persons with disabilities, members of visible minorities, Aboriginal Peoples, people of all sexual orientations and genders, and others who may contribute to the further diversification of the University. All qualified candidates are encouraged to apply; however, in accordance with Canadian Immigration requirements, Canadians and permanent residents will be given priority.

SUMMER ARTS SERIES WORKSHOP, DESCRIPTION & INFORMATION

Please fill out each of the fields below to the best of your ability. This will ensure we have the right information we need to promote your course to prospective students.

Instructor Information

First Name	Last Name	Have you previously taught for Continuing Studies?	
		<input type="checkbox"/> If YES, skip this section and proceed to the Workshop Info section	<input type="checkbox"/> If NO, please complete the following:
Email Address			
Address		Phone Numbers	
		Daytime	
		Cell	

Workshop Information

Workshop Name (please limit to 50 character maximum)
Keywords (5-10 words that people might use to search on Google if they were interested in the subject material of this workshop)
Short Description (2-3 sentences that sum up the content of the workshop)

Long Description (65 - 100 words. Try to incorporate as many of the relevant keywords you identified above as you can into the copy.)

Learning Objectives (Please list 3-5 things students can expect to get out of this workshop. Bullet points are fine.)

Instructor Bio (65-100 words)

Additional Course Information (required)

Length of Workshop	<input type="checkbox"/> Lecture <input type="checkbox"/> Half Day <input type="checkbox"/> Full Day <input type="checkbox"/> 2 Full Days	Proposed Class Days and Times in the First 2 weeks of July, 2024	
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Delivery Style Preference (face to face, online, etc)		Maximum Class Size (if preferred)	
Building and/or Room Preference (if known)			
Classroom requirements			